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**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM**

Tuesday, February 25, 2020

2:00 P.M.

ATTENDANCE

Mr. Hector Ray, Mr. Vic Carnevale, Mr. Mark Lynch, Mr. Jay Wyatt, Mrs. Judy Dawkins, Mrs. Sandy Ammons-via conference call

ABSENT'

Ms. Dawn Gibson, Mr. John Meroski, Mr. Robert Van Geons, Mr. Wilson Lacy

OTHERS

Mr. Brad Whited, Airport Director
Mr. Toney Coleman, Deputy Airport Director
Mr. Tom Slater, RS&H
Ms. Patricia Campbell, Sr. Administrative Assistant
Ms. Allison Rogers, Marketing Specialist

Chairperson Ray called the meeting to order at 2:00 P.M.

ITEM 1: Consider Approval of the Agenda

Chairperson Ray asked for a motion to approve the agenda.

Mrs. Dawkins made a motion to approve the agenda.

Mr. Wyatt seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held January 28, 2020

Chairperson Ray asked for a motion to approve the minutes.

Mr. Lynch made a motion to approve the minutes.

Mr. Carnevale seconded the motion.

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ACTION: The motion was carried unanimously.

ITEM 3: Introduction of Employee of the Quarter

The Employee of the Quarter is Jack Granger. He our Equipment Operator I. He started out as one of our Custodians, and was promoted to Equipment Operator I.

ITEM 4: Consider approval of Security/Badging fee schedule increases

Mr. Whited stated we have not increased our fees for CHRCs since 2002 and STA fees have been the same since 2008. Our fees are lower compared to like size airports. Mr. Whited recommends we increase our fees.

Chairperson Ray asked for a motion to approve the fee increases subject to review in 24 months.

Mr. Lynch made a motion to approve the fee increases with the requirement the fees be reviewed in 24 months.

Mrs. Dawkins seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 5: Management Report

Enplanements. Total enplanements for all carriers as of January 2020 were 17,839. This indicates a 10.1% increase compared to January of last year and a 10.1 % increase year to date.

USO visitors for the month of January 2020 were 2,412. The year to date total is 2,412. Renovations are complete and the USO Center reopened February 18th.

We had a retirement celebration for Fire Captain Paul McLamb. Our new Captain is Ronald Propst.

Terminal Construction Update:

Part I:

- Resolute is working on final punch list items with Gordon Johnson and City is assisting with wrapping up this project.

City Council Boards & Commission Committee nominations:

- A) Re-appointment of Victor Carnevale
- B) Daniel Travieso – Sr. Project Manager of CACI- this is to fill the slot of Mr. Hector Ray.

The next Tenant Managers Meeting will be Wednesday, March 4th at 8:30 A.M. in the restaurant. Please feel free to join us.

ITEM 6: Commission Members Concerns

Mr. Wyatt inquired about the new restaurant. Mr. Whited said this was to happen in Part I but the contractor did not want to build out in an active construction area by another contractor. One bid was received and was well over budget. Mr Gordon Johnson is having discussions with the one bidder and trying to negotiate a value engineered price.

Mr. Carnevale asked about the new 8 unit t-hangar project. The City Manager put the project on hold due to high bids and because of the major renovations the Airport terminal is undergoing. Mr. Wyatt and Mr. Carnevale said the hangars are needed because there are no hangars available in a 50-mile radius. Mr. Coleman had a discussion with Signature about building the hangars and working out a lease credit.

Mrs. Dawkins had no concerns.

Mr. Ray had no concerns.

Mrs. Ammons had no concerns.

ITEM 7: The next regularly scheduled meeting of the Airport Commission will be Tuesday, March 31, 2020 at 2:00 P.M..

Chairperson Ray asked for a motion to approve the next regularly scheduled Airport Commission meeting for March 31, 2020 at 2:00 P.M.

Mr. Carnevale made the motion to approve the next regularly scheduled Commission meeting for March 31, 2020.

Mrs. Dawkins seconded the motion.

ACTION: The motion was carried unanimously.

The meeting was adjourned at 2:39 P.M.



Mark Lynch, Secretary
Transcribed: PAC 02/27/2020